

Victoria County Groundwater Conservation District Meeting Notice and Agenda

Notice is hereby given in accordance with the Open Meetings Act, Chapter 551, Government Code and Section 36.064 of the Texas Water Code that the Victoria County Groundwater Conservation District Board of Directors will hold a meeting on September 11, 2026, at 9:00 AM at the Crossroads Plaza, Ste 104, 1501 E. Mockingbird Lane, Victoria, Texas.

AGENDA

1. Convene the meeting and receive a report from the general manager.
2. Receive public comments.
3. Consideration of and possible action on matters related to groundwater management, including the efforts and activities of the District regarding permitting, complaints, investigations, violations, and enforcement cases associated with permitting.
4. Consideration of and possible action on matters related to groundwater protection, including complaints, investigations, violations, and enforcement cases related to groundwater contamination and waste.
5. Consideration of and possible action on matters related to groundwater monitoring.
6. Consideration of and possible action on matters related to groundwater conservation.
7. Consideration of and possible action on matters related to groundwater resource planning, including Joint Planning of Groundwater Management Area 15, regional water planning, and proposed Desired Future Conditions (DFCs).
8. Consideration of and possible action on matters related to groundwater policy, including the Management Plan of the District, the Rules of the District, and the 2026 Proposed Rules of the District.
9. Consideration of and possible action on matters related to administration and management including minutes of previous meetings, amendments to the annual budget, the tax rates, certified tax roll, bank accounts, investments, financial reports of the district, bills and invoices of the district, general elections, management goals and objectives of the district, administrative policies, staffing, consultant agreements, interlocal cooperation agreements, the annual report of the District, and support services provided to and received from other groundwater conservation districts.
 - a. Budget for Fiscal Year 2027;
 - b. Public hearing regarding the Proposed Tax Rate for Tax Year 2026;
 - c. Certified tax roll for Tax Year 2026; and
 - d. November 2026 General Elections.
10. Consideration of and possible action on matters related to legal counsel report.
11. Adjourn.

The Victoria County Groundwater Conservation District may close the meeting, if necessary, to conduct private consultation with legal counsel regarding matters protected by the attorney-client privilege pursuant to Section 551.071 of the Government Code or to discuss matters regarding personnel pursuant to Section 551.074 of the Government Code. The Victoria County Groundwater Conservation District will return to open meeting, if necessary, to take any action deemed necessary based on discussion in closed meeting pursuant to Section 551.102 of the Government Code.

In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the event you wish to attend.

VCGCD - Meeting Packet - 20260911

Item 1 - Convene Meeting

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Topic 1.1 - Roll Call

Management Discussion:

Staff completed the necessary public notification requirements for the meeting.

 1.1.1 VCGCD - Meeting Notice - 20260911 - Final.pdf 88 kB

 1.1.2 VCGCD - Public Notice - Tax Rate - 20260911.pdf 43 kB

Management Recommendation:

Call the meeting to order and call the roll of representatives:

_____: Precinct 1 Director: Mr. Jerry Hroch, Vice President.
_____: Precinct 2 Director: Mr. Thurman Clements, Jr.
_____: Precinct 3 Director: Mrs. Barbara Dietzel, Secretary.
_____: Precinct 4 Director: Mr. Mark Meek, President.
_____: At Large Director: Mr. Kenneth Eller.
_____: General Manager: Tim Andruss.
_____: General Counsel: Jim Allison.

Item 2 - Receive Public Comment

Item 9 - Administration and Management Considerations

Topic 9.1 - Budget for FY2027

Management Discussion:

On August 7, 2026, the Board authorized the publication of a proposed a tax rate not exceeding the Voter-Approval Tax Rate for Tax Year 2026 of \$0.00724/\$100 of taxable value.

Management developed a draft budget for the fiscal year ending September 30, 2027, that attempts to fund the operations of the District in a manner which provides for 1) the accomplishment of the management plan goals and objectives, and 2) the completion of projects and tasks associated with the administration of the district, groundwater conservation, groundwater management and permitting, groundwater monitoring, groundwater policy development, groundwater protection, groundwater research, and groundwater resource planning.

To facilitate future comparisons of adopted budgets to financial audits and to simplify bookkeeping tasks, the draft budget has developed using a single fund referred to as the General Fund instead of developing a budget using two funds, Operating Fund and Reserve Fund.

The draft budget anticipates purchases and projects that are not routine in nature including funding for increased legal expenses, increased district fees, expanded water level assessment, increased legislative support expenditures, site-specific monitoring and assessments, CGCBGF Model improvements, expanded DFC modeling.

For the purposes of budgeting revenue, the draft budget anticipates the collection of \$839,200 in tax revenue based on the computed tax levy for the proposed tax rate for Tax Year 2026 of \$0.00723/\$100 of taxable value (a tax rate below the Voter-Approval Tax Rate for Tax Year 2026). The draft budget anticipates the expenditure and reimbursement of \$158,500 for the implementation of the TWDB grant-funded subsidence study.

 9.1.1 VCGCD - FY2027 Budget - GF GMA15F - 8% Tax Rate - Draft 1.pdf 91 kB

 9.1.2 Order Adopting Budget.pdf 174 kB

Management Recommendation:

Move to adopt the budget for Fiscal Year 2027 by order, as drafted.

Topic 9.2 - Tax Rate for Tax Year 2026

Management Discussion:

On August 7, 2026, the public notice requirements were completed for the proposed tax rate for Tax Year 2026.

 1.1.2 VCGCD - Public Notice - Tax Rate - 20260911.pdf 43 kB

 9.2.1 VCGCD - AOP - Tax Rate Hearing Notice - 20260911.pdf 1 MB

 9.2.2 Order Adopting Tax Rate.pdf 743 kB

Management Recommendation:

Management Recommendation 1: open the public hearing regarding the proposed tax rate.

Management Recommendation 2: move to close the public hearing after accepting public comment regarding the proposed tax rate.

Management Recommendation 3: move to approve and adopt a tax rate equal to or less than \$0.00724/\$100 of taxable value as the adopted tax rate by order.

Topic 9.3 - Appraisal Roll for Tax Year 2026

Management Discussion:

On August 5, 2026, the District received corrected documentation related to the corrected 2026 Tax Rate Calculation Worksheet from the Victoria County Tax Assessor-Collector.

VCGCD - VCAD - Certified Totals - TY2026 - Correction Documentation - 20260805.pdf

 9.3.1 VCGCD - VCAD - Certified Totals - TY2026 - Correction Documentation - 20260805.pdf 161 kB

The 2026 Certified Appraisal Roll should be adopted by order.
Order Approving Appraisal Roll.pdf

 9.3.2 Order Approving Appraisal Roll.pdf 334 kB

Management Recommendation:

Move to accept and approve the appraisal roll for Tax Year 2026 and adopt the Order Approving the 2026 Appraisal Roll.

Topic 9.4 - November 2026 General Elections

Management Discussion:

The terms of the following offices are scheduled to expire in 2026: Director, Precinct 1; (currently held by Mr. Jerry Hroch); Director, Precinct 3; (currently held by Mrs. Barbara Dietzel).

On June 18, 2026, the District posted the Notice Of Deadline to File An Application for Place on the Ballot as approved by Mr. Andruss, General Manager of the District, with the end of the filing period identified as August 21, 2026.

On August 10, 2026, the District posted a updated Notice Of Deadline to File An Application for Place on the Ballot as approved by Mr. Andruss, General Manager of the District, with the end of the filing period identified as August 17, 2026. The District received applications for a place on the ballot from Mr. Hroch for the Director, Precinct 1 Office and Mr. Meacham for the Director, Precinct 3 Office before 5:00 PM on August 17, 2026.

 9.4.1 VCGCD - 2026 Ballot Application - J. Hroch - Final.pdf 140 kB

 9.4.2 VCGCD - 2026 Ballot Application - W. Meacham.pdf 571 kB

The District received an application for a place on the ballot from Mr. Hawn for the Director, Precinct 1 Office before 5:00 PM on August 21, 2026, after the corrected deadline for filing an application.

 9.4.3 VCGCD - 2026 Ballot Application - J. Hawn.pdf 425 kB

The District did not receive write-in applications by 5:00 PM on August 21, 2026. On August 24, 2026, after reviewing Mr. Hawn's application and consulting with legal counsel, Mr. Andruss notified Mr. Hawn that his application was rejected. The application was reject because 1) Mr. Hawn was not a resident or registered voter of County Commissioner Precinct 1 and 2) Mr. Hawn filed the application after the filing deadline. Mr. Andruss notified Mr. Hawn that this matter would be presented to the Board with an apology for the impact of the original notice error. As a result of receiving only one application for a place on the ballot for each office up for election, it is appropriate for the Board to cancel the election for November 2026 by order after the certification of unopposed candidates are executed by the Ms. Dietzel, Board Secretary.

VCGCD - Elections - Certification of Unopposed Candidates - Form 13-1.pdf

 9.4.4 VCGCD - Elections - Certification of Unopposed Candidates - Form 13-1.pdf 251 kB

VCGCD - Election - 2026 Order of Cancellation.pdf

 9.4.5 VCGCD - Election - 2026 Order of Cancellation.pdf 283 kB

Management Recommendation:

Move to cancel the election for all positions by order.

Topic 9.6 - Investment Report

Management Discussion:

The investment reports for May, June, and July 2026 have been developed by Lisa Ramirez, Administrator Coordinator, and reviewed and approved by Caitlynn Davenport, Investment Officer of the District, and were sent to the directors prior to the meeting.

 9.6.1 VCGCD - Investment Report - IR-20260531-01 - FY26M08 - May 2026 - Final.pdf 178 kB

 9.6.2 VCGCD - Investment Report - IR-20260630-01 - FY26M09 - June 2026 - Final.pdf 160 kB

 9.6.3 VCGCD - Investment Report - IR-20260731-01 - FY26M10 - July 2026 - Final.pdf 178 kB

The balance of all funds of the district as of July 31, 2026, was \$5,810,102.80.

Management Recommendation:

Move to accept the investment reports for May, June and July 2026.

Topic 9.7 - Unpaid Invoices

Management Discussion:

The District has outstanding bills and invoices that are NOT considered regular and routine nor has the Board previously authorized the requested payment.

Management Recommendation:

Move to authorize the general manager to pay the following items:

1. [ACCTP-20260911-01 - \\$1,186.36 - Tim Andruss - TEC-20260805-01](#)
2. [ACCTP-20260911-02 - \\$250.00 - Kenneth Eller - September Meeting](#)
3. [ACCTP-20260911-03 - \\$250.00 - Barbara Dietzel - September Meeting](#)
4. [ACCTP-20260911-04 - \\$250.00 - Jerry Hroch - September Meeting](#)

Topic 9.8 Equipment Purchase

Management Discussion:

The District needs to purchase a field laptop to support aquifer monitoring activities.

Management Recommendation:

Move to authorize the general manager to purchase a field laptop.

Item 10 - Legal Counsel Report

Item 11 - Adjourn Meeting

Management Recommendation:

Move to adjourn the meeting after concluding all business of the District.